

F. No. 36028/1/2014-Estt.(Res.)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Establishment (Reservation-I) Section  
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North Block, New Delhi  
Dated September 3, 2015

To  
The Chief Secretaries of all the  
State Governments/ Union Territories

Subject: List of Authorities empowered to issue caste/community certificates –  
Information on the complete list – regarding

Madam/ Sir

As you are aware, the Government of India has issued instructions vide Office Memorandum No. 36012/22/93-Estt.(SCT) dated 15.11.1993 and Office Memorandum No. 36012/6/88-Estt.(SCT) dated 24.04.1990 prescribing the following authorities who are competent to issue caste certificates for the members belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Other Backward Classes (OBC) category:

- (i) District Magistrate/Additional District Magistrate/Collector Deputy Commissioner/ Additional Deputy Commissioner/ 1<sup>st</sup> Class Stipendary Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner,
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

2. It has come to the notice of the Government that in some States, offices/ officers, other than those prescribed above, have been authorized to issue caste/ social status certificates. The complete list of these said new offices/ officers is not available centrally.

3. It is, therefore, requested that the list of officers/offices authorized by the State Government/ Union Territory to issue caste/ social status certificates, alongwith the copies of the relevant Notifications to that effect, may please be provided to this Department at an early date.

Yours faithfully



(G. Srinivasan)

Deputy Secretary to the Government of India

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